

---

## **Health and Wellbeing Board**

8 November 2017

Report of the Chair of the Health and Wellbeing Board Steering Group

### **Update on the work of the Health and Wellbeing Board (HWBB) Steering Group**

#### **Summary**

1. This report provides the board with an update on the work that has been undertaken by the Health and Wellbeing Board Steering Group and its sub-group the Joint Strategic Needs Assessment (JSNA) Working Group. The board are asked to note the update.

#### **Background**

2. Under the Health and Social Care Act 2012, all Health and Wellbeing Boards are under a duty to prepare a Joint Strategic Needs Assessment and from this a Joint Health and Wellbeing Strategy. Additionally they are required to prepare and publish a Pharmaceutical Needs Assessment every three years.
3. At their March 2017 meeting HWBB agreed to dissolve the old Joint Strategic Needs Assessment/Joint Health and Wellbeing Strategy Steering Group and create a new HWBB Steering Group to manage its statutory duties and its work programme. The JSNA Working Group was created to specifically lead on the JSNA and reports to the HWBB Steering Group.
4. Terms of Reference for both the HWBB Steering Group and the JSNA Working Group were signed off by the Health and Wellbeing Board at their meeting in July 2017.
5. The HWBB Steering Group has met once since its establishment and is due to meet again in both November 2017 and January 2018. Following on from this there is a commitment from the group to meet at least once every two months. There is still work to do around ensuring partner representation and engagement with the group.

6. The JSNA working Group meets monthly and has met four times to date.
7. The paragraphs below provide an update on the recent work of both the HWBB Steering Group and the JSNA Working Group.

### **Main/Key Issues to be Considered**

#### **HWBB Work Programme**

8. As part of their remit HWBB Steering Group manage the business on the HWBB's work programme. This should ensure the board receives and considers the most appropriate material at its meetings. The Steering Group have started to look at this but in a rapidly changing health and social care system the work programme needs to be flexible enough to accommodate a wide variety of items, sometimes at short notice.
9. Further work is needed to manage the volume of business scheduled into the work programme so that individual meeting agendas are manageable. The Steering Group will continue to look at this.

#### **Joint Health and Wellbeing Strategy Implementation**

10. The current joint health and wellbeing strategy was approved by Health and Wellbeing Board in March 2017. It has a five year life span from 2017-2022. Since July 2017 Health and Wellbeing Board have held themed meetings, each focused around one theme of the joint health and wellbeing strategy. The focused meetings aim to provide assurance to the HWBB around implementation and performance against the individual themes. However, further work is needed to develop action plans for each of the themes and this is in progress.
11. At their November 2017 meeting the HWBB Steering Group will revisit the joint health and wellbeing strategy and consider it more holistically. The Steering Group will discuss how to progress some of the elements that sit outside the themes and priorities set out on the 'plan on a page' (which has been the main focus t to date). This will include looking at how best to progress 'the board will' elements of the strategy and some of the more hidden commitments.

## **The Joint Strategic Needs Assessment (JSNA)**

12. The current York JSNA is a web based document that contains a wealth of information covering a wide range of health and wellbeing areas. It is currently being redesigned to mirror the life course approach of the joint health and wellbeing strategy. Life course summaries have been developed by the JSNA Working Group in conjunction with the Health and Wellbeing Board Theme Leads. Additionally a place based summary has been developed to encompass the wider determinants of health that effect residents across the whole life course.
13. The life course summaries and redesigned website will be live for viewing by the end of November 2017.
14. There will be a JSNA Road Show which will encompass a number of showcasing events to raise awareness and enable partners to get the best from the JSNA. These events will run from late October 2017 (a preview at Healthwatch Assembly) into 2018. Currently these are predominantly targeted at staff in West Offices, including elected members and staff at NHS Vale of York Clinical Commissioning Group. Sessions are currently being developed for the two universities who are keen to be involved and further sessions can be planned for other HWBB partners should they wish to be involved.

## **Topic Specific Needs Assessments**

15. A homelessness health needs assessment, focusing on the health and wellbeing needs of people who are homeless or at risk of being homeless in York was approved by the HWBB Steering Group in October 2017. This work will be completed by January 2018 and will feed into the homelessness strategy.
16. Initial stages of a two stage sexual health needs assessment were approved by the HWBB Steering Group at its October meeting. This will support the sexual health strategy and the re-procurement of sexual health services for the city. Part 1 of this needs assessment is due to be complete by December 2017 and this covers the size of the met need and volume of service use.
17. The Working Group will present this to the HWBB Steering Group in January 2018 along with the plans for the next stages.

18. There are further plans to bring other topic specific needs assessments to the HWBB Steering Group for consideration.
19. The HWBB Steering Group raised concern as to whether the health and social care system had the intelligence needed to adequately prepare for excess winter pressures and suggested that this might become a topic specific needs assessment in the future. This would help plan for the 2018/19 winter.

### **Pharmaceutical Needs Assessment (PNA)**

20. Production of a new PNA has been ongoing since March 2017. Public and stakeholder engagement is now complete and a draft PNA has been produced. This will be formally consulted on with the consultation period running throughout November and December. The HWBB Steering Group will consider the draft at their November meeting.
21. The final version of the PNA will be presented to the HWBB in March 2018.

### **Communications and Engagement**

22. Communicating and engaging with residents and stakeholders is important for the Health and Wellbeing Board. The Steering Group have considered a programme of work that includes seasonal HWBB newsletters; a JSNA Road Show; a Joint Health and Wellbeing Strategy Mapping Event (early 2018) and an event or events as part of the 2018 York Festival of ideas. Work is in its early stages for most of these but further updates will be provided when the HWBB Steering Group next report.
23. also considered the system as a whole and their role in winter pressures; the current CQC whole system review

### **Consultation**

24. Consultation and engagement around specific projects and topics is ongoing. The current HWBB Steering Group and the JSNA Working Group are multi-agency groups with the ability to co-produce, engage and consult on specific areas of work.

### **Options**

25. The Board are asked to note the contents of this report.

## Analysis

26. This report is for information only.

## Strategic/Operational Plans

27. The Health and Wellbeing Board have a statutory duty to produce a Joint Strategic Needs Assessment; a Joint Health and Wellbeing Strategy and a Pharmaceutical Needs Assessment.

## Implications

28. There are no known implications associated with the recommendations in this report.

## Risk Management

29. The production of a JSNA, a Joint Health and Wellbeing Strategy and a PNA are statutory responsibilities for the HWBB. Delivering against these is resource intensive and needs to be managed to ensure they are fit for purpose and subsequently delivered.

## Recommendations

30. The Health and Wellbeing Board are asked to note this update.

Reason: To update the Board in relation to the work of the HWBB Steering Group and the JSNA Working Group

## Contact Details

### Author:

Tracy Wallis  
Health and Wellbeing  
Partnerships Co-ordinator  
City of York Council/NHS  
Vale of York Clinical  
Commissioning Group

### Chief Officer Responsible for the report:

Sharon Stoltz  
Director of Public Health  
City of York

**Report  
Approved**



**Date** 25.10.2017

Tel: 01904 551714

**Specialist Implications Officer(s)** None

**Wards Affected:**

All

**For further information please contact the author of the report**

**Background Papers:**

Joint Strategic Needs Assessment

Joint Health and Wellbeing Strategy 2017-2022

**Glossary**

HWBB – Health and Wellbeing Board

JHWBS – Joint Health and Wellbeing Strategy

JSNA – Joint Strategic Needs Assessment